



APPLICATION FOR EMPLOYMENT

NEW ERA PUBLICATION CORPORATION

| | | | | | |
|----------------------------------|--------|-------------|----------------------------|-----|--|
| Surname | | | | | |
| First Names | | | | | |
| Title (e.g. Mr, Dr) | | | | | |
| Residential Address | | | | | |
| | | | | | |
| | | Postal Code | | | |
| Phone No. - Home | | | | | |
| - Work | | | | | |
| - Cell | | | | | |
| Email Address | | | | | |
| Postal Address | | | | | |
| | | | | | |
| | | Postal Code | | | |
| Identity Number | | | | | |
| Passport Number | | | | | |
| Tax Number | | | | | |
| Are you registered as a taxpayer | Yes | | Are you currently employed | Yes | |
| | No | | | No | |
| Marital Status | Single | | Married | | |
| NEXT OF KIN | | | | | |
| 1. Full names | | | | | |
| Relation to you (e.g wife) | | | | | |
| Contact Number | | | | | |
| | | | | | |
| 2. Full names | | | | | |
| Relation to you (e.g wife) | | | | | |
| Contact Number | | | | | |

| | | | | | |
|-----------------------------|------------|------|--|--------------|--------------------|
| Employment Equity | Sex | Male | | Female | |
| Mark relevant with X | Disability | Yes | | Marginalised | Yes (Attach proof) |
| | | No | | | No |
| Nature Of Disability: | | | | | |

| | | |
|---|-----|----|
| DUTY TO DISCLOSE (please read carefully) | Yes | No |
| Have you ever been dismissed from employment | | |
| Have you ever been found guilty of any misconduct or do you have any criminal convictions | | |

| | |
|----------------------|--|
| Position Applied For | |
| Location Of Position | |

| | |
|------------------------------|--|
| Highest Grade Passed | |
| Year Obtained | |
| Name Of School / Institution | |

| TERTIARY QUALIFICATIONS | | |
|---------------------------|-------------|------|
| Qualification e.g. Degree | Institution | Year |
| | | |
| | | |
| | | |
| | | |

| LATEST EMPLOYMENT RECORD | | | | |
|--------------------------|-----|--|----|--|
| Company Name | | | | |
| Position Held | | | | |
| Period Employed | | | | |
| Final Salary (gross) | | | | |
| Reason For Leaving | | | | |
| May we contact them? | Yes | | No | |
| Supervisor Name | | | | |
| Phone Number | | | | |

| PREVIOUS EMPLOYMENT RECORD | |
|----------------------------|--|
| 1. Company Name | |
| Position Held | |
| Period Employed | |
| Reason for leaving | |
| Supervisor Name | |
| Phone Number | |
| | |
| 2. Company Name | |
| Position Held | |
| Period Employed | |
| Reason for leaving | |

